



WORLD WIDE CHILE APPLICATION



Dear Future Participant,

We are excited to take this journey with you! Although our application process is quick and easy, it is very important that you provide us with accurate and complete information in order to make proper placements, housing arrangements and planned activities. Just follow our list of guidelines and application process found on the next two pages and you will be ready to go. Be sure to contact us at **info@worldwidechile.com** for more information or any questions you may have.

Hasta pronto,

WORLD WIDE CHILE STAFF

WWC CONTACT INFORMATION

Mailing Address: World Wide Chile, PO BOX 674, West Long Branch, NJ 07764

Office in Chile: Avenida Francisco Bilbao 2704, Suite B, Providencia - Santiago

Email: info@worldwidechile.com

Phone: +56-97-809-5206 (CHILE), our US number will be coming soon!

Skype: World.Wide.Chile

Website: www.worldwidechile.com

Facebook: LIKE our facebook page - www.facebook.com/WorldWideChile

Twitter: Visit us at twitter.com/TravelWorkChile

USA: If you live in the US you may scan and email your completed application and required materials listed on the next page. Be sure to send a hard copy to our mailing address.

Chile: If you are in Chile, fill out your application and contact us as soon as possible to set up a time to meet with a member of our staff.

All Other Countries: For those applying outside of Chile or the US please scan and email your completed application and required materials listed on the next page.



APPLICATION GUIDELINES

Step 1: Choose if you would like to come to Chile independently, our travel programs or customize a group program.

Next Travel Program Dates: (Groups of 4 or more may create their own travel program dates.)

Start Date (mm/dd/yy)	End Date (mm/dd/yy)
_____	_____
_____	_____
_____	_____

Step 2: Decide your date of arrival and length of stay.

Step 3: Choose which program you would like to do. Decide if you would like to Volunteer, Intern and/or Study.

Step 4: Fill out your application thoroughly and precisely and gather all required documents listed on the following page. Apply at least 2-3 months before desired date of arrival in Chile.

Step 5: Scan and email your completed application with the required documents.

Step 6: If you are in the US also mail your application and required documents to our mailing address: **World Wide Chile, PO BOX 674, W. Long Branch, NJ 07764**

Application Checklist:

- ___ Completed program application & signed Refund Policy Agreement (last page)
- ___ US college transcripts or the equivalent (University courses and grades)
- ___ Copy of your passport: photo and signature page
- ___ Resume/CV
- ___ A picture of yourself (Chilean resume's include a picture)
- ___ US\$150 non-refundable application fee (credited towards your program fee)

APPLICATION PROCESS

Step 1: After receiving your completed application and application fee we will review your application and contact you within the next week.

Step 2: Once we contact you we will schedule a mini-interview to get to know you better via Skype or telephone. Here we will go over visa requirements and your placement.

Step 3: After the interview, we will begin your internship/volunteer placement search. If you choose to study Spanish only you will be registered right away.

Step 4: Your placement process could take from as little as 2 days to about 4 weeks. During this time we stay in close contact with you to give you adequate updates about your placement. In some cases, an interview with the organization, company or institute will be set up in order for your host company to get to know you better.

Step 5: After finalizing your placement, with you and your host organization, we will send you your Program Acceptance Letter, Program Agreement and an Invoice with our payment process and your program fee.

Step 6: This is the time when you should purchase your flight to Santiago, Chile. The sooner you apply the better deals you will find! Once you purchase your flight send us your flight itinerary. We will assist you with your search if you need help.

Step 7: Before your departure, we will send you a pre-departure packet with useful information about Chile, more details about your placement, housing arrangements, important contacts, airport information and more.

Step 8: You are ready to come to Chile and embark on an enjoyable and important journey!

B. PERSONAL INFORMATION

Birth Date: _____ **Gender:** _____ **Age:** _____
 Month / Day / Year

 Citizenship Permanent Residency Social Security (US only)

Passport: _____
 Number Issuing Country Expiration Date (mm/dd/yy)

C. PROGRAM INFORMATION

***Mark the choice you prefer with an "X"**

Choose Program (you may check more than one): **Intern** **Volunteer** **Study**

Program Start Date: _____ **Length of Stay:** _____
 Month(s) / Week(s)

Will you be doing a WWC TRAVEL PROGRAM: **Yes** **No**

If yes, which dates have you chosen? _____
 (Choose a travel program from the dates listed on page 3)

D. GROUP INFORMATION

***If traveling independently skip to next section.**

Are you traveling with a group? **Yes** **No** **How many people?** _____

Choose your group type ("Independent" refers to a group of friends):

University (Led by a Professor or Faculty) **High School** **Independent**

Name and location of school or organization: _____

Name of group leader or Professor: _____

E. VOLUNTEER PLACEMENT

*** This section only needs to be filled out by those interested in volunteering. Please skip to section F for Internship Placements and section G for Spanish Courses.**

Please choose one of the following or specify what you would like to do:

- | | |
|--|---|
| <input type="checkbox"/> Orphanage | <input type="checkbox"/> Help Children with Disabilities |
| <input type="checkbox"/> Elementary School | <input type="checkbox"/> Work with the Elderly |
| <input type="checkbox"/> Nursery/Pre-school School | <input type="checkbox"/> Help Children at Social Risk |
| <input type="checkbox"/> High School | <input type="checkbox"/> Non-profits (please specify below) |
| <input type="checkbox"/> Teaching English | <input type="checkbox"/> Other (please specify below) |

If you chose “non-profits” or “other,” please specify which area you would like to work in. The list above is just a reference and does not mean that we cannot find you a placement in your area.

List any previous experience volunteering or in the area you have chosen?

Please specify if you have a specific area of interest within your chosen volunteer placement or field of interest?(For example: Include specific tasks and what you would like to do and not like to do, preferences, etc.)

Please state any other volunteer activities that you would like to contribute to while in Chile?

F. INTERNSHIP PLACEMENT

*** This section only needs to be filled out by those interested in doing an internship. Please skip to Section E for Volunteer Placements and Section G for Spanish Courses.**

Please choose one of the following or choose “other” and specify your interest:

- | | |
|---|---|
| <input type="checkbox"/> Education | <input type="checkbox"/> Sports Training |
| <input type="checkbox"/> Journalism | <input type="checkbox"/> Physical Therapy |
| <input type="checkbox"/> Broadcasting | <input type="checkbox"/> Nutrition & Health |
| <input type="checkbox"/> Marketing & Public Relations | <input type="checkbox"/> Anthropology |
| <input type="checkbox"/> Hotel & Restaurant | <input type="checkbox"/> Architecture |
| <input type="checkbox"/> Tourism | <input type="checkbox"/> Other (please specify below) |

If you chose “other,” please specify which area you would like to work in. The list above is just a reference and does not mean that we cannot find you a placement in your area.

List any previous experience in the area you have chosen?

Please specify if you have a specific area of interest within your field of study. (Include any tasks, type of company, any preferences, likes and dislikes about your field, etc.)

If you have more than one preference please explain below:

G. SPANISH CLASSES

*** This section only needs to be filled out by those interested in taking a Spanish course. Please skip to Section E for Volunteer Placements and Section F for Internship Placements.**

Please choose your class type:

- | | |
|---|--|
| <input type="checkbox"/> Group Classes (20hrs/wk) | <input type="checkbox"/> Intensive (20hrs group + 10hrs private) |
| <input type="checkbox"/> Private Classes (20hrs/wk) | <input type="checkbox"/> Private Medical Spanish (20hrs/wk) |
| <input type="checkbox"/> Private Classes by the hour | <input type="checkbox"/> Private Spanish Literature Classes (20hrs/wk) |
| <input type="checkbox"/> Other (please specify below) | <input type="checkbox"/> Private Chilean History & Culture (20hrs/wk) |

If other, please specify: _____

How many weeks of class would you like to take? _____

Please choose your class start date: _____

Note: We recommend that beginners start on one of the following dates:

20__ 10-Jan, 31-Jan, 21-Feb, 14-Mar, 4-Apr, 25-Apr, 16-May, 6-Jun, 27-Jun
18-Jul, 8-Aug, 29-Aug, 19-Sep, 10-Oct, 31-Oct, 21-Nov, 12-Dec

20__ 2-Jan, 23-Jan, 13-Feb, 5-Mar, 26-Mar, 16-Apr, 7-May, 18-Jun, 9-Jul
30-Jul, 20-Aug, 10-Sep, 1-Oct, 22-Oct, 12-Nov, 3-Dec, 24-Dec

Choose your Spanish level:

- Beginner Lower Intermediate Intermediate Advanced

H. LANGUAGE PROFICIENCY, TRAVEL EXPERIENCE & INTERESTS

Language Proficiency. Please list the language(s) you know and indicate correct level.
(Example: Beginner, Low Intermediate, Intermediate, High Intermediate, Advanced, Fluent, Native)

Travel Experiences. Briefly describe any domestic or international travel experiences.

Interests. List any hobbies, sports, activities or interests you like to do.
 (Example: dancing, soccer, biking, reading, knitting, clubbing, outdoors, etc.)

Would you like to continue these activities abroad? Specify. _____

Please rate the following regarding what would be the most important aspect of your experience abroad in Chile: (1 = most important and 6 = least important)

- ___ Cultural Experience
- ___ Work Experience
- ___ Learn/Improve Spanish
- ___ Meet Other People (Chileans or Foreigners)
- ___ Make Friends and Network
- ___ Travel

I. HOUSING

Note: Housing accommodations are made in safe neighborhoods with easy access to transportation. Most participants will live in Providencia, a safe neighborhood. Housing with host families includes two meals daily. For housing in apartments there is a small stipend given or food provided enough for at least one or two meals daily.

Please rate the following housing: 1 = most desired 4 = least desired N = not desired
 (Note: Private apartments may or may not increase your program fee.)

- ___ **Host Family** ___ **Shared Apartment** ___ **Private Apartments** ___ **Hostel**

Most participants are placed in shared bedrooms. However, you may elect to stay in a private bedroom. Rate the following from 1-4: (1 = most preferred)

- ___ Shared Bedroom/Apartment with other WWC Participants
- ___ Shared Bedroom/Apartment with International Students
- ___ Shared Bedroom/Apartment with Chileans
- ___ Private Bedroom (Depends on availability)

If you know the name of the WWC participant(s) you would like to room or live with,

specify here: _____

What do you expect from the following accommodations?

Indicate: Y = Yes N = No I = Indifferent N/A = Not Applicable

Host single mother or father: _____

Host family with Children under the age of 10: _____

Host family with teenagers: _____

Host family with University students: _____

Host family with younger parents: _____

Host family that will integrate you in family activities: _____

Housing with Pets: _____

Housing with smokers: _____

Housing with Internet access: _____

Would you prefer to live with someone closer to your age rather than a family?

Specify: _____

Personal Information: Please be honest. We would like to make sure you are safe and sound. Program Director(s) will be notified of the following information in case of emergencies.

Do you have food restrictions or a specific diet? If yes, specify. _____

Do you have any allergies (food, pets, medicine, etc.)? Specify. _____

Do you take any prescription medication regularly? Specify. _____

Do you have any problems with mobility or any health problems? Specify. _____

Do you smoke? ___ Often ___ Sometimes ___ Never

Do you like to go out at night? _____

Do you enjoy cooking? _____

Are you a night person or a morning person? _____

Do you consider yourself extra neat, organized, messy, etc.? _____

L. REFUND POLICY AGREEMENT

In order to maximize the value of our programs for our participants, World Wide Chile makes financial commitments on your behalf prior to the program start date. Accordingly, we have instituted this limited refund policy for which we can make no exceptions. All cancellations must be signed and sent in writing via fax, mail or scanned. Phone calls and emails are not acceptable. The US\$150 application fee is non-refundable. No refunds will be made other than those specified below. The following policy comes into affect once a letter of acceptance and invoice detailing payment plan is sent.

If a participant withdraws after the payment date, but prior to the actual start date of the program, the World Wide Chile refund policy is as follows (measure 1 week = 7 days):

- If participant withdraws 7 or more weeks prior to the program start date, World Wide Chile will retain 10% of the program fees and refund the rest.
- If participant withdraws 5 – 6 weeks prior to the program start date, World Wide Chile will retain 25% of the program fees and refund the rest.
- If participant withdraws 3 – 4 weeks prior to the program start date, World Wide Chile will retain 50% of the program fees and refund the rest.
- If participant withdraws 1 – 2 weeks prior to the program start date, World Wide Chile will retain 75% of the program fees and refund the rest.
- No refund will be provided if participant withdraws 1 – 3 days prior to the program start date.
- No refund will be provided if participant withdraws after the program start date.

If a participant wishes to defer participation to a future program, the application fee will be applied to the cost of that program but will not be refunded. Participants who have not yet paid program fees in full for reason of financial aid deferment or other payment arrangements will be held responsible for the above stated costs depending on their date of cancellation. Once the program begins, no refunds are granted for meals, housing, tuition, World Wide Chile sponsored activities or excursions or transportation unused by students due to absence or any other reason.

By signing below I certify that I have read and understand the Refund Policy Agreement.

<hr/>	<hr/>
Signature of Applicant	Date (month/day/year)

Signature of Parent or Guardian (only if applicant is under age 18)	Date (month/day/year)
---	-----------------------